

**TOWN OF MARSHFIELD**  
**FEBRUARY MONTHLY MEETING**  
**Amended April 8, 2024**

February 12, 2024  
Marshfield Town Hall  
6:30 p.m.

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Wayne Mueller, and Clerk Marlene J. Sippel. Treasurer Cathy Seibel was excused. Members of the Public present: None.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were posted at the designated sites, on the website and the news media was notified. The agenda was approved.

**Consent Agenda** (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the January 8, 2024 Town Board Meeting
2. Approve Treasurer’s Report – January 31, 2024—The Treasurer’s report showed the following balances ending January 31, 2024:

Checking Account:	\$ 838,083.72
Money Market Account:	\$ 41,046.38
Building Fund:	\$ 5,716.54
Equipment Fund:	\$ 205.88
Road Fund:	\$ 35,123.96
ARPA Fund:	\$ 0
(American Rescue Plan Act)	

Motion Kraus/Mueller to approve Consent Agenda. Motion carried.

**Approve Items Removed from Consent Agenda:** None

**Specific Matters for Discussion and/or Possible Action by Town Board:**

1. Equipment Work—Oshkosh: Fixed rear post cylinder wing; Kenworth: Rear post switched out on computer box
2. Road Work – Bridge/Culvert Inventory—John sent email to Fond du Lac Highway Commissioner Tom Janke to see if the County was going to do the inventory and/or inspection. Nothing definite has been decided. This will probably be addressed at the quarterly WTA meeting. The Town has 3 culverts which will fall under this inventory; they are located on Basswood, Seven Hills and Valley Road. John also met with Craig Schuh of Ayers Engineering to get estimates for engineering on several different

projects for the Town – Town Garage, Valley Road, Walnut Road and the Nine Arch Bridge. John will also contact J. E. Arthur & Associates for estimates on engineering. Premier Gunite was also contacted for estimates on lining culverts on Holly Road and Hickory Road.

3. Comprehensive Plan Meeting – Rescheduled for March 4, 2024 at 6:30 p.m.
4. Short Term Rental Agreements (Air BNB type housing)—John will contact Town Attorney Matt Parmentier to address the implementation of the proposed Short-Term Rental Licensing Ordinance.
5. Electronics Collection & Recycling—Com2 picked up electronics on February 7<sup>th</sup>.
6. WTA District & Quarterly Meetings—The quarterly meeting will be held March 7<sup>th</sup> and John and Ken will attend the district meeting on March 8<sup>th</sup> in Fond du Lac.

**Pay Bills:** Motion Mueller/Kraus to approve proposed expenditures as presented. Motion carried.

**Public Comments:** None.

### **Reports of Town Officers**

A National Incident Management System Overview for Senior Officials course will be held on March 27<sup>th</sup>. John plans on attending.

Ken and John took a curbside pickup count.

The Asphalt Pavement Seminar will be held on March 13<sup>th</sup> in Appleton.

Ideas for long range planning should be worked on. Several items to consider – engineering costs for future projects and truck replacement.

A replacement for the Ambulance Board will be needed. ~~Jenny Wagner is resigning.~~ **At the conclusion of Jenny Wagner's current appointment, she will not be taking another term. \*\*Amended 4-8-24** Jenny will continue to help with grant writing.

A policy for keeping dogs in the ambulance apartment will be set up.

The Board reviewed the Ambulance's annual report.

A resident would like John to contact him in regards to snow plowing.

Wayne was inquiring on changes to the Town garage.

The February settlement was completed on February 7<sup>th</sup>

There being no further business, motion Mueller/Kraus to adjourn. The meeting adjourned at 8:28 p.m.

Marlene J. Sippel  
Town Clerk