

**TOWN OF MARSHFIELD  
MONTHLY BOARD MEETING**

July 14, 2025  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Joe Rappl, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. From the Public: Juanita Kasuboski, Dennis Kasuboski, Janet Furtak, Michael Furtak, Jay Loehr, Zachary Beasom, Doug Hoerth, Peter Keifenheim, and Marc Pasineau, Zoning Administrator.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

**Consent Agenda** (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the June 16, 2025 Town Board Meeting
2. Approve Treasurer's Report –The Treasurer's report showed the following

balances ending June 30, 2025:

Checking Account:	\$ 4,363.67
Money Market Account:	\$ 22,036.63
Building Fund:	\$ 5,727.78
Equipment Fund:	\$ 207.46
Road Fund:	\$ 16,101.39

Motion Kraus/Rappl to approve Consent Agenda. Motion carried.

**Approve Items Removed from Consent Agenda:** None

**Specific Matters for Discussion and/or Possible Action by Town Board:**

1. Doug Hoerth of Final Look Inspection Services—Reviewed the changes proposed by the Town Attorney on the contract with Doug Hoerth. The Board will review the DSPS Model Ordinance on residential and commercial building code received from Doug and submit it to the Attorney for his input.
2. Final Action on Plan Commission's recommendation of Sasing Irrevocable Trust -- Part of the SW1\4-SW1\4 and the SE1\4 -SW1\4 of Section 21, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing .093 acres from Farmland Preservation to Residential. Motion Kraus/Rappl to approve the Plan Commission's recommendation to rezone the above parcel containing .093 acre from Farmland Preservation to Residential. Motion carried.
3. Final Action on Plan Commission's recommendation of Sasing Irrevocable Trust – Part of the SW1\4-SW1\4 and the SE1\4 -SW1\4 of Section 21, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing .110 acres from Residential to Farmland Preservation. Motion

Rappl/Kraus to approve the Plan Commission's recommendation to rezone the above parcel containing .110 acre from Residential to Farmland Preservation. Motion carried.

4. Amendment to Zoning Ordinance – Part of the SW1\4-SW1\4 and the SE1\4 -SW1\4 of Section 21, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing .093 acres. (Farmland Preservation to Residential) and Part of the SW1\4-SW1\4 and the SE1\4 -SW1\4 of Section 21, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing .110 acres (Residential to Farmland Preservation)-- Motion Kraus/Rappl to approve the amendment to the Zoning Ordinance; the described lands are part of the SW1\4-SW1\4 and the SE1\4 -SW1\4 of Section 21, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing .093 acres are rezoned to Residential and Part of the SW1\4-SW1\4 and the SE1\4 -SW1\4 of Section 21, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing .110 acre are rezoned to Farmland Preservation. Motion carried.

5. Zachary Beasom of Envision Greater FDL—He replaced Anna Huck. He presented an update on what Envision has been working on and an explanation of the IGNITE program.

6. Roads

a. LRIP – Town Hall Road—Waiting for updated engineer certificate from NEA so paperwork can be submitted to State for grant monies.

b. ARIP – Walnut Road—Received update from Kurt Geiger of Excel. Discussed tentative plan of the shed structure located at N8320 Walnut Road. It was questioned about possible guard rails being put up.

c. South Shore Lane

“Discussion and possible action to call a Special Town Meeting of the Electors to authorize the disposal of a portion of town-owned property located within Tax Parcel No. T13-16-19-15-01-070-01 (formerly T13-16-19-15-01-001-00).” Motion Kraus/Rappl to hold a Special Town Meeting of Electors on August 11, 2025 at 6:15 p.m, to authorize the disposal of a portion of town-owned property located within Tax Parcel No. T13-16-19-15-01-070-01 (formerly T13-16-19-15-01-001-00). Motion carried.

d. Palm Tree Road—Road was crack filled today along with Hickory Road and North Shore Drive.

e. Other – None. John will work on list of culverts to be addressed in 2026.

7. Equipment—Oshkosh: Working on defroster. Mower: The PTO shaft and shield were repaired. Kenworth: Emission issue is being checked out by Dr. Diesel.

8. Emergency Operations Plan – Tabled.

9. IT Services – Waiting to hear from party if interested

10. Temporary Class B License – Malone Area Heritage Museum, August 24, 2025--Motion Kraus/Rappl to approve the Temporary Class B License for the Malone Area Heritage Museum on August 24, 2025. Motion carried.

11. Temporary Operator's License – Donald Thome Motion Kraus/Rappl to approve the Temporary Operator's License for Donald Thome. Motion carried.

12. Proposed Fond du Lac County Amended ATV/UTV Ordinance – The Board reviewed the proposed amended ordinance and agreed with the County's recommendations.

**Pay Bills:**

Motion Rappl/Kraus to approve proposed expenditures as presented. Motion carried.

**Public Comments:** Zoning Administrator, Marc Pasineau researched information on roadside stands and farm-based entrepreneurial uses. Will forward to Plan Commission for discussion

after the rezone hearing on August 4. Peter Kiefenheim inquired if any work was being considered on Southwest Circle Drive—currently nothing is planned.

**Reports of Town Officers**

1. John presented information on items that will need addressing at the Village of Mt. Calvary/Town of Marshfield Hall.
2. John will be attending the Paser/WISLR in person workshop in DeForest on August 14th.
3. The Mt. Calvary Ambulance Service will hold a meeting on July 16<sup>th</sup> at 7 p.m. to discuss their proposed service contract.
4. Paperwork was received for the short term rental on Wolf Lake.
5. The fall workshop is September 10<sup>th</sup> in Fond du Lac. Marlene will be attending on September 11<sup>th</sup> in Green Bay.

There being no further business, motion Rappl/Kraus to adjourn at 9:24 p.m.

Marlene J. Sippel, Clerk