

**TOWN OF MARSHFIELD
SPECIAL MEETING OF THE ELECTORS
AUGUST 11, 2025**

Marshfield Town Hall

The meeting was called to order at 6:17 p.m by Chairperson John Bord. Supervisors Ken Kraus and Joe Rappl, Clerk Marlene J. Sippel and Treasurer Cathy Seibel, who arrived at 6:25 p.m. were also present. In addition to the above, there were 7 residents in attendance: Peter Keifenheim, Dennis Kasuboski, Juanita Kasuboski, Rose Petrie, Robert Mand, Janice Mand and Wayne Mueller. Also from the public were Ryan Theel and Sandy Halbur.

The meeting began by reciting the Pledge of Allegiance.

Public notices were posted at the designated sites and published in the Fond du Lac Reporter. The agenda was approved.

Copies of Resolution 2025-005 – Authorize the Town Board to Dispose of Town Real Property and copies of the Certificate of Survey were handed out to the public for review.

Chairperson Bord explained that one parcel was going to Richard and Cheryl Del Pointe and one parcel was going to Fond du Lac County. Any fees associated with their parcel would be the responsibility of each respective party.

Motion by Wayne Mueller/Peter Keifenheim to accept Resolution 2025-005. Motion passed with 12 ayes.

Motion Keifenheim/Mueller to adjourn. Motion carried.

Meeting adjourned at 6:28 p.m.

**TOWN OF MARSHFIELD
TOWN BOARD MEETING
AUGUST 11, 2025**

The meeting was called to order at 6:29 p.m. by Chairperson John Bord. Supervisors Ken Kraus and Joe Rappl, Treasurer Cathy Seibel, Clerk Marlene J. Sippel and Zoning Administrator Marc Pasineau were also present. In addition to the above, there were 9 individuals in attendance.

Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Minutes of the July 14, 2025 Town Board Meeting
2. Treasurer's Report of July 31, 2025--The Treasurer's report showed the following balances ending July 31, 2025:

Checking Account:	\$ 67,962.44
Money Market Account:	\$ 22,038.50
Building Fund:	\$ 5,728.27
Equipment Fund:	\$ 207.48
Road Fund:	\$ 16,102.75

Motion Kraus/Rappl to approve Consent Agenda. Motion carried.

Approve Items Removed from Consent Agenda: None

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Doug Hoerth of Final Look Inspection Services—The updated contract was reviewed. Motion Kraus/Rappl to accept the one-year contract with Doug Hoerth of Final Look Inspection Services. Motion carried. The Clerk will contact Doug in regards to the fee schedule – adding Shoreland Zoning.
2. Final Action on Plan Commission's recommendation of Robert Mand Rezone -- Part of the SW1\4-SE1\4 of Section 18, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing .962 acre from Farmland Preservation to Residential. Motion Kraus/Rappl to approve the Plan Commission's recommendation to rezone the above parcel containing .962 acre from Farmland Preservation to Residential. Motion carried.
3. Amendment to Zoning Ordinance – Part of the SW1\4-SE1\4 of Section 18, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing .962 acre. (Farmland Preservation to Residential). Motion Kraus/Rappl to approve the amendment to the Zoning Ordinance; the described lands are part of the SW1\4-SE1/4 of Section 18, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing .962 acre are rezoned to Residential. Motion carried.
4. Recommendation of Plan Commission's August 4th meeting—No recommendations received.
5. Roads
 - a. LRIP – Town Hall Road—Waiting for the funds to be distributed from State
 - b. ARIP – Walnut Road – To be discussed later in the meeting
 - c. South Shore Lane

Resolution 2025-006 Resolution to Convey the Land Back to the Current Fee Owners and Execute a Quit Claim Deed (A portion of town-owned property located within Tax Parcel No. T13-16-19-15-01-070-01 (formerly T13-16-19-15-01-001-00 as conveyed in Record Document 1189107 in the Fond du Lac County Register of Deeds) -- Per Attorney Alex Ackerman a formal resolution is not needed. Motion Rappl/Kraus to adopt Resolution 2025-005 approved by the Town electors regarding the disposal of a portion of Tax Parcel No. T13-16-19-15-01-070-01 (formerly T13-16-19-15-01-001-00 as conveyed in Record Document 1191107 in the Fond du Lac County Register of Deeds) and approve the execution of quit claim

deeds, pursuant to the authority granted by the Town electors. Motion carried 3-0. The Clerk will notify the parties when it is completed.

d. Palm Tree Road—Seal coating should be completed end of August or early September.

e. Other – Gerry Lefeber has completed the second round of mowing.

6. Equipment-- The Kenworth was sent to Dr. Diesel for emissions testing.

7. IT Services—The wi.gov emails were renewed.

Pay Bills: Motion Kraus/Rappl to approve the expenditures as presented with the addition of payment to WTA for the fall workshop and convention. Motion carried.

Public Comments: The status of storage containers being adding to the zoning ordinance was questioned. The zoning ordinance was amended April 14, 2025 to create Section 4.8 – Storage Containers. There was a question about solar energy. It is in Section 20.0 of the zoning ordinance – Solar Energy Systems. It is also addressed in the Comprehensive Plan.

Reports of Town Officers:

1. A noxious weed complaint was submitted to a resident and given to the Chairperson. John Bord will address it.

2. The Ambulance meeting will be held Tuesday evening at 7 p.m.

3. The October monthly board meeting will be held on October 15 at 6:30 p.m.

4. The August settlement will be distributed later this month.

5. Marlene listened to a webinar by the DNR about changes for responsible units recycling programs.

6. The Town's estimated population for 2025 is 1158.

Specific Matters for Discussion and/or Possible Action by Town Board-continued:

5. Roads

b. ARIP – Walnut Road – Kurt Geiger of Excel discussed the proposed roadway improvements. He also presented the geotechnical evaluation report. It was decided to keep the road at the current site as much as possible. Later this week, Board members will meet with Kurt at Walnut Road to review.

There being no further business, motion Kraus/Rappl to adjourn at 8:34 p.m.

Marlene J. Sippel, Clerk